



EMPLOYMENT OPPORTUNITY

Job Title	Street Maintenance Worker
Department	Public Works
Posting Date	August 23, 2010
Closing Date for Resumes/Applications	September 1, 2010
Starting Pay	\$20.0573 per hour
Exempt/Non-exempt	Non-Exempt
Status	Full-time

The City of Saint Charles Department of Public Works Street Division is recruiting for a Street Maintenance Worker to perform a variety of semi-skilled, skilled and technical tasks in carrying out duties of construction, maintenance and repair of public thoroughfares, streets and related public improvements under the direction of the Street Supervisor.

Essential Duties and Responsibilities

1. Ensures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after each use.
2. Drives trucks of various sizes and weights, in the loading, hauling and unloading of various equipment, gravel and sand.
3. Performs routine inspection and preventive maintenance on assigned equipment and refers defects or needed repairs to supervisor.
4. Performs all duties in conformance to appropriate safety standards.
5. Performs required labor involved in construction and maintenance projects as part of a crew, including pavement cutting, ditch digging, manhole and line cleaning, main and pipe repair, laying and backfilling.
6. Operates a variety of power construction and maintenance equipment used in the Street Division.
7. Prepares, patches, seals and digs hard-surfaced roads by removing old portions, making new grade, placing, spreading, tamping and smoothing base and surface materials.
8. Cleans and repairs storm and sanitary sewer lines.
9. Drives dump truck; hauls dirt or rock; cleans debris from catch basins; works with crew laying storm and sanitary sewers; assists in patching streets and sanitary sewers.
10. Finishes concrete; operates chain saw, jack hammer, air compressor; installs sign posts; cuts weeds; hand paints curbs; spreads salt and cinders.
11. Ability to work overtime on weekends, evenings and holidays on an as needed basis, especially during weather emergencies.

Minimum Training and Experience Required to Perform Essential Job Functions

High School diploma or equivalent and general construction experience in the area of snow plow and asphalt. Knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities. Skill in the operation of the above listed tools and equipment. Possession and maintenance of a valid Missouri Class A Commercial Driver's License with air brakes and tanker endorsements, or the ability to obtain one within 60 days of employment. If employee is assigned to the asphalt repair work unit, he/she may also be required to obtain a Hazardous Material Endorsement.

Contact Information

Interested applicants should submit a resume or application to: The City of Saint Charles Human Resources Department, Suite 301, 200 North Second Street, Saint Charles, MO 63301. Hours of operation are Monday through Friday 8:00 am to 5:00 pm. Employment applications can also be downloaded from the City's website and faxed to Human Resources at 636-940-4606. Website address for the employment application is:

www.stcharlescitymo.gov

To assure consideration, applications must be received by 5:00 pm on Wednesday, September 1, 2010 closing date.