

**AGENDA**  
**ST. CHARLES CONVENTION CENTER OVERSIGHT SUBCOMMITTEE**  
**OF THE CITY COUNCIL OF THE CITY OF SAINT CHARLES**  
**February 4, 2019 – 4:00 PM**

**St. Charles Convention Center, Board Room, One Convention Center Plaza,  
St. Charles, Missouri 63303**

To: Subcommittee Members

Tom Wapelhorst – CSA/Chairman  
Mayor Sally Faith – SCCC/Vice Chairman  
Dave Beckering – St. Charles City Council  
Fred Dyer – CSA  
Bart Haberstroh – St. Charles City Council  
John Hanneke - St. Charles City Council  
Jerry Reese - St. Charles City Council  
John Scherr - CSA  
Joseph Smith - CSA  
Paul Woody – CSA

1. Call to Order/Roll Call (Tom Wapelhorst)
2. Introduction of New Center Director of Food & Beverage – Jay Katz (Al Beltranena)
3. Approve Meeting Minutes of December 3, 2018 (open & closed) (Tom Wapelhorst)  
Action: Motion to Approve. (Voice Vote)
4. Convention and Visitors Bureau Report (Joe Ward)  
Action: Report only.
5. Convention Center Joint Account Report (Gina Jarvis)  
Action: Report only.
6. Financial Information on the Debt Service (Gina Jarvis)  
Action: Report only.
7. Spectra:
  - A. 2018-19 Capital
    - i. 2018 Capital Replacement Schedule Update (Amy Dunning)  
(Update of 2018 schedule to date.)  
Action: Report only.
    - ii. 2019 Capital Replacement Schedule Update (Amy Dunning)  
(Start of 2019 schedule.)  
Action: Report only.
  - B. Buy Down Fund Report & Bank Account Update (Tennille Wanner)  
Action: Report only.
  - C. Additional 45 Degree Angle Parking (Along Beverly Drive) (Neil Sandage)  
(Additional cost information as requested.)  
Action: Report only.

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7. Spectra – continued:

D. Operations/Marketing Report (Al Beltranena)

Action: Report only.

E. Additional 2019 Capital Budget Expenditure (Al Beltranena)

(Additional information presented as per requested for an additional 2019 Capital Budget Expenditure line item for upgrades to food and beverage service bars. Estimated Cost: \$56,000.)

Action: Motion to approve. (Voice Vote)

Closed Session – A vote will be taken to close part of this meeting pursuant to RSMo. §610.021 for the purpose of discussing the following:

- a. Legal actions, causes of action or litigation involving a public government body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. RSMo. §610.021(1)
- b. Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected. RSMo. §610.021(12)
- c. Records which are protected from disclosure by law. RSMo. §610.021(14)

8. Next Meeting Date – March 4, 2019 (Special Meeting, if needed) St. Charles City Hall – Conference Room A

9. Adjourn