

MEETING SUMMARY
HISTORIC STRUCTURE TASK FORCE
Thursday, March 10, 2022, 10:00 AM
Conference Room A, City Hall
200 N. Second Street, Saint Charles, Missouri

Members Present:

Denise Mitchell, Councilmember, Ward 5
Amy Haake
Maureen Rogers-Bouxsein
Sharlotte Worthington
Laura Buddemeyer
Dorris Keeven-Franke

Staff Members Present:

John Boyer, Planning Manager
Mayor Dan Borgmeyer

Members Absent: Darren Stross

Call to Order and Call the Roll – Councilmember Mitchell called the meeting to order at 10:00am. Six members were present, enough for a quorum.

Pledge of Allegiance – Councilmember Mitchell led the Pledge of Allegiance.

Minutes – Sharlotte Worthington made a motion to approve the minutes from the February 10, 2022 meeting. Maureen Rogers-Bouxsein seconded the motion. All were in favor (6-0)

Property List Discussion - Council Mitchell provided an update on the Property List Project. Maureen Rogers-Bouxsein provided an update concerning the Quonset-hut at 3rd Street and Olive Street (was a 1940s property and was previously a World War II museum). Councilmember Mitchell initiated a discussion concerning 2940 Kettering Drive and its possible relocation (Log Home). Dorris Keeven-Franke indicated she would contact an area expert for options on its relocation. Councilmember Mitchell indicated she would contact the City Parks Department.

Future Initiatives – Discussion occurred on the need of photos and description of categories listed in the structure list compiled by the members. The need for letters to property owners was also discussed. John Boyer recommended the existing categories used in the Historic Properties List be further clarified and specifically defined to provide less subjectivity in its execution. After this discussion, it was decided additional review would be necessary of all “Poor” category structures to ensure compliance with revised definitions. John Boyer indicated staff would review the Historic Structure List and report on which properties listed as “Poor” are already in the system being addressed by Code Enforcement.

Adjournment – Dorris Keeven-Franke made a motion to adjourn the meeting with Maureen Rogers-Bouxsein seconding the motion. All were in favor (6-0).