



**City of St. Charles Human Relations Commission
Suggestions / Concerns Form**

The mission of the Human Relations Commission (HRC) is to promote respect, harmony and understanding throughout the St. Charles community. We welcome your suggestions for ways to do that.

One objective of the HRC is to "Provide methods and resources for citizens to take concerns and complaints related to discrimination in employment, public accommodation and housing; or related to bias incidents and hate crimes motivated because of race, color, religion, national origin, sex, sexual orientation or disability of the victim." The HRC does not investigate complaints related to discrimination, but we can help you get your concern or complaint to a person or organization that does.

Name _____ Date _____

Street _____ City _____ State _____ Zip _____

Home phone _____ Work or cell phone (optional) _____

E-mail address _____ Re-enter e-mail address _____

1. I would like to share with the Human Relations Commission a suggestion _____ comment _____ concern _____

2. Please write your suggestion, comment, or concern below. You may continue on the back.

3. Would you like a member of the Human Relations Commission to call or e-mail you, using the contact information above, about your suggestion, comment, or concern? _____ If "yes," please indicate the way you wish to be contacted. If your preference is by phone, include the best days and times to reach you.

4. The Human Relations Commission has prepared a list of local, state, and federal contact information for organizations that investigate discrimination complaints, and a list of organizations in St. Charles County or the St. Louis area that offer support and/or services for diverse groups. The lists are available through the HRC page on the City of St. Charles Web site, which is listed below, or at the front information office at City Hall. If you wish, the HRC can contact an organization on either list to let them know that you intend to contact them about a concern, or to request information. Please indicate below if you would like us to do that, and if so, which organization.

There is also a useful and comprehensive guide, the *City of St. Charles Accessibility Guidebook for People with Disabilities*, available at City Hall. It was compiled by the St. Charles City Citizens with Disabilities Board.

Please complete and return this form to the City of St. Charles Human Relations Commission in any of the following ways:

- Go to <http://stcharlescitemo.gov>. Click "Government," then "Boards, Commissions, Committees." On the left, click "Human Relations Commission" and then, on that page, click "Contact Us form." Fill in the required contact information. Under "Comments," include your responses to 1,2,3, and 4 above. Choose to send to "Human Relations Commission."
- Return by U.S. mail to City of St. Charles Human Relations Commission; St. Charles City Hall; 200 N. Second Street; St. Charles, MO; 63301. Please note on envelope: Attention HRC Staff Liaison.
- Fax to St. Charles City Hall, (636) 949-3557, Attention HRC.
- Drop in the HRC Suggestions / Concerns box on the first floor of St. Charles City Hall, 200 N. Second Street.
- Submit via email to HRC@stcharlescitemo.gov