

PAINT THE TOWN



STREET MURAL ART FESTIVAL

Frenchtown on the RIVERWALK



The City of Saint Charles is hosting Paint the Town: A Street Mural Art Festival. This event will feature live art as talented artists paint designs on intersections on Second Street in Frenchtown. The event will also feature vendors, crafts, music, and more.

10x10 Booths Available for
\$250.00 for Entire Three Day Festival
\$150.00 for Two Days
\$100.00 for One Day
May 19 – 21, 2023

VENDOR APPLICATION

Vendor Name: _____

Website: _____

Contact Name: _____

Address: _____ City: _____ Zip: _____

Email: _____ Phone Number: _____

On-site Contact Name: _____ On-site Contact Phone: _____

Federal Tax ID: _____

Type of Vendor: Art/Craft Merchandise

Briefly Describe Your Product Offering:

Participation: All Three Days Two Days One Day

If One or Two Day(s), Select Date(s): Friday 5/19 Saturday 5/20 Sunday 5/21

Vendor Signature: _____ Date: _____

The City of St. Charles reserves the right to accept or deny any application. I have read and understand the condition is as set forth in the General Terms and Conditions, further my signature acknowledges my agreement to abide by those rules.



General Terms and Conditions:

Event Dates/Times

- Friday, May 19th 5:00 P.M. – 9:00 P.M.
- Saturday, May 20th 11:00 A.M. – 9:00 P.M.
- Sunday, May 21st 11:00 A.M. – 5:00 P.M.

Booth Information

- 10'x10' booth spaces are available.
- Vendors must provide all needed supplies (including tents, tables, chairs, extension cords, ice, etc.).
- All vendors must remain for the entire event on selected date
- All tents must be weighted down. You will not be able to stake tents into the ground.
- Vendors are responsible for securing and protecting their booth, equipment, and merchandise.

Fees

- 10'x10' booth = \$100.00 for One Day, \$150.00 for Two Days or \$250.00 for All Three Days
- Full payment is due at the time of registration. Payments can be made via check to City of Saint Charles or by credit card (with a small processing fee).

Set-up/Clean-up

- Set-up will begin at 9:00 A.M. on Friday, May 19th. All booths must be set-up by 4:00 P.M.
- Please keep all packing materials out of sight and stay in your designated area.
- All vendor spaces must be disassembled by 7:00 P.M. on Sunday, May 21st. Please leave your booth space and surrounding area free of trash and debris.
- If you are only participating in one or two days of the festival set-up will begin at 8:00 A.M. (Saturday and Sunday) and your booth must be disassembled by 11:00 P.M. (Friday and Saturday).

Permits

- It is the responsibility of food vendors to obtain a temporary food permit from the St. Charles County Health Department.

Waivers of Liability Requirements

- Vendors retain sole responsibility for their merchandise throughout the Paint the Town event. Vendors shall release, indemnify, defend and hold harmless The City of Saint Charles, its elected and appointed officials, successors, assigns, legal representatives, officers, employees, and agents (collectively, "indemnities") for, from and against any

and all claims, liabilities, cost damages, losses, causes of action, suits, demands, judgments and expenses (including, without limitation, court costs, attorneys' fees and costs of investigation or otherwise (collectively "liabilities") of any nature, kind or description of any person or entity directly or indirectly arising out of, resulting from or related to (in whole or in part) merchandise loss or property damage of any kind whatsoever resulting from or connected to the operation of Vendor's area.



- **Liability Insurance:**

We ask that you submit proof, along with application, that you hold liability insurance along with a letter of endorsement naming the City of St. Charles as additionally insured.

Please return completed application, insurance and payment to:

City of St. Charles
Attn: Paint the Town
200 North Second Street
St. Charles, MO 63301

Please retain pages 2 and 3 for your reference.