



200 North Second Street, Suite 303  
Saint Charles, Missouri 63301-2851  
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www.stcharlescitymo.gov

**CITY OF ST. CHARLES  
NEW HVAC/TINNER LICENSE APPLICATION  
2 YEAR 7/1/2023 – 7/1/2025**

**NEW LICENCE**-SEND ALL DOCUMENTATION AND PAYMENT IN TOGETHER.  
**LICENSE RENEWALS** ARE PROCESSED ONLINE-SEE WEBSITE [www.stcharlescitymo.gov](http://www.stcharlescitymo.gov)

\_\_\_\_\_  
**Company Name**

\_\_\_\_\_  
**License Holder**

\_\_\_\_\_  
**Company Physical Address**

\_\_\_\_\_  
**Company Mailing Address (if different)**

\_\_\_\_\_  
**Telephone Number**

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**E-Mail**

**LICENSE FEE:** \$75.00

**I (We) hereby make application for a HVAC/TINNER license for the period beginning  
7/1/2023 – 7/1/2025**

\_\_\_\_\_  
**Signature of Applicant**

**Companies whose offices reside in St. Charles County are  
required to submit a copy of their paid personal property taxes.**

**Internal Office Use**

**City License No.:** \_\_\_\_\_

**Bond Expiration Date:** \_\_\_\_\_

**COI Exp. Date:** \_\_\_\_\_

**Bond Through (Circle One):** [PIC] or [MAPHCC]

**Prop. Tax:** \_\_\_\_\_ **Waiver:** \_\_\_\_\_