

# City of St. Charles, Missouri

## Hotel/Motel Tourism Tax Return



Return for the month ended: \_\_\_\_\_

TAXPAYER INFORMATION	
Hotel/Motel Name:	
Business Location:	
Sales Tax ID:	
TAX CALCULATION	
1. Taxable Rental Receipts ( <i>Sales subject to Missouri Sales Tax</i> )	
2. Sales Tax Receipts (Line 1 x 0.0795)	
3. County Hotel/Motel Tax (Line 1 x 0.05)	
4. Non-Taxable Receipts	+
5. Total Gross Receipts (Add Lines 1, 2, 3, 4)	
6. Tourism Tax Due (Line 5 x 0.01)	
7. Hotel/Motel Tax Due (Line 5 x 0.075)	+
8. Combined Net Tax Due (Line 6 + Line 7)	
9. Penalty (10% 1 <sup>st</sup> Month, 2% Each Additional, Max 30%)	+
10. Gross Amount Due (Line 8 + Line 9)	

Tax Preparer: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Email Contact: \_\_\_\_\_ Phone Number (Daytime): \_\_\_\_\_

MAKE CHECKS PAYABLE TO CITY OF ST. CHARLES

REMIT "GROSS AMOUNT DUE" BY THE 20<sup>TH</sup> DAY OF THE MONTH FOLLOWING TAX MONTH TO:  
 CITY OF ST. CHARLES COLLECTIONS  
 TOURISM TAX SECTION  
 200 NORTH SECOND STREET  
 ST. CHARLES, MO 63301

DIRECT ALL INQUIRES TO: [tourismtaxinquiries@stcharlescitymo.gov](mailto:tourismtaxinquiries@stcharlescitymo.gov)