

Saint Charles Police Citizen Police Academy

WHAT IS THE CITIZEN POLICE ACADEMY?

The Citizen Police Academy is a look into the values, philosophy, and operations of the St. Charles Police Department. Designed for the residents of St. Charles, the Academy educates citizens about the "how's and whys" of the St. Charles Police Department. Students are encouraged to share this realistic view of the police department with other citizens to improve the efficiency of law enforcement and bring a closer relationship between the community and the department.

WHAT TOPICS ARE COVERED?

A wide variety of topics are included in the Citizen Police Academy. The topics will address both parts of the police department--those that are seen by the public, and those areas seldom seen. Some of the topics and divisions that may be covered in the academy are: Field Operations, Bureau of Investigation, Major Case Squad, Identification & Forensics, Mounted Unit, K9 Unit, Negotiator Team, DARE & School Resource Officers, Ride along program, St. Charles County Regional Drug Task Force, Neighborhood Watch, Use of Force, and Citizens Emergency Response Team.

WHAT IS THE PURPOSE?

The purpose of the St. Charles Citizen Police Academy is to provide information to the citizens who attend so they may make informed judgments about the St. Charles Police Department. Understanding can dispel suspicions and misconceptions, and increase police/community rapport through this educational process. The police department, in turn, becomes more aware of the feelings and concerns of the community from the students. This will help to establish open lines of communication and cooperation in our shared goal of achieving the best professional police service for the citizens of St. Charles.

WHEN IS THE ACADEMY?

The Citizen Police Academy meets on Monday evenings for three (3) hours. The Academy runs for eight (8) weeks and is held at the City of Saint Charles Criminal Justice Center. Classes meet from 6:00 p.m. to 9:00 p.m. There is no cost to the students. Casual clothes are recommended.

WHO CAN APPLY?

Applications will be accepted under the following provisions. Applicants must be at least 21 years old or older with no felony convictions, or misdemeanor convictions within 1 year. Applicants must also be a resident, owner or employee of a business within the city of St. Charles, who can make a commitment to attend the eight week course.

SAINT CHARLES POLICE DEPARTMENT

CITIZEN POLICE ACADEMY APPLICATION FOR ENROLLMENT

APPLICANT MUST BE 21 YEARS OF AGE TO APPLY. INCOMPLETE AND/OR UNSIGNED APPLICATIONS WILL NOT BE CONSIDERED.

PLEASE PRINT OR TYPE

NAME _____ DOB: _____
 LAST FIRST MIDDLE

HOME ADDRESS: _____ ZIP CODE _____

EMAIL: _____ SHIRT SIZE _____

HOME PHONE: _____ WORK PHONE _____ CELL _____

PRESENT EMPLOYER: _____

BUSINESS ADDRESS _____

OCCUPATION _____ HIRE DATE _____

DRIVER LICENSE OR SOCIAL SECURITY # _____

HAVE YOU EVER BEEN ARRESTED FOR, CONVICTED OF OR CITED FOR AN OFFENSE OTHER THAN TRAFFIC CITATIONS:

IF YES, PLEASE EXPLAIN IN DETAIL SHOWING THE DATE, CHARGE, LOCATION, AND ACTION TAKEN:

SIGNED: _____ DATE: _____

CITIZEN POLICE ACADEMY

AUTHORIZATION FOR RELEASE OF INFORMATION

I, _____ DO HEREBY AUTHORIZE A REVIEW OF AND FULL DISCLOSURE OF ALL RECORDS CONCERNING MYSELF TO ANY AUTHORIZED AGENT OF THE CITY OF SAINT CHARLES POLICE, WHETHER THE SAID RECORDS ARE OF A PUBLIC, PRIVATE, OR CONFIDENTIAL NATURE. THE INTENT OF THIS AUTHORIZATION IS TO GIVE MY CONSENT FOR FULL AND COMPLETE DISCLOSURE OF ANY AND ALL RECORDS CONCERNING ANY CRIMINAL ACTIVITY. THIS MAY INCLUDE, BUT IS NOT LIMITED TO, CRIMINAL HISTORIES, DRIVING RECORDS, TRAFFIC ACCIDENTS, ARREST REPORTS, OFFENSE REPORTS OR ANY OFFICIAL DOCUMENT. I UNDERSTAND THAT ANY INFORMATION OBTAINED BY A BACKGROUND INVESTIGATION WHICH IS DEVELOPED DIRECTLY OR INDIRECTLY, IN WHOLE OR IN PART, UPON THIS RELEASE AUTHORIZATION WILL BE CONSIDERED IN DETERMINING MY SUITABILITY FOR ATTENDANCE TO THE CITIZEN POLICE ACADEMY. I CERTIFY THAT ANY PERSON(S) WHO MAY FURNISH SUCH INFORMATION CONCERNING ME SHALL NOT BE HELD ACCOUNTABLE FOR GIVING THIS INFORMATION; AND I HEREBY RELEASE SAID PERSON(S) FROM ANY AND ALL LIABILITY WHICH MAY BE INCURRED AS A RESULT OF FURNISHING SUCH INFORMATION.

I AUTHORIZE THE RELEASE OF MY NAME AND FULL DISCLOSURE OF ALL RECORDS CONCERNING MYSELF TO VERIFY PAST AND FUTURE APPLICATIONS WITH OTHER LAW ENFORCEMENT AGENCIES.

A PHOTOCOPY OF THE RELEASE FORM WILL BE VALID AS AN ORIGINAL THEREOF; EVEN THOUGH SAID PHOTOCOPY DOES NOT CONTAIN AN ORIGINAL WRITING OF MY SIGNATURE.

SIGNATURE: _____ DATE: _____

Please send completed applications to:
St. Charles Police Department
Community Relations Office
1781 Zumbahl Road
St. Charles, MO 63303
Fax: (636) 949-3299
OR EMAIL TO:
Jennifer.Kroen@stcharlescitymo.gov

City of Saint Charles
Citizen Police Academy
PARTICIPATION PERMIT / PROMISE TO RELEASE

NAME OF PARTICIPANT: _____
(PLEASE PRINT)

IN CONSIDERATION OF THE BENEFITS THAT I WILL RECEIVE FROM MY PARTICIPATION IN THE CITY OF SAINT CHARLES CITIZEN POLICE ACADEMY, I DO HEREBY RELEASE THE CITY OF ST. CHARLES, ITS POLICE OFFICERS, PUBLIC OFFICIALS, AGENTS, SERVANTS, AND EMPLOYEES FROM ANY AND ALL LIABILITY, CLAIMS, DEMANDS, ACTIONS AND CAUSES OF ACTION WHICH I MAY HEREAFTER HAVE ON ACCOUNT OF ANY AND ALL INJURIES AND DAMAGE TO ME OR TO MY PROPERTY, OR MY DEATH, ARISING OUT OF OR RELATED TO ANY HAPPENING OR OCCURRENCE WHILE I AM PARTICIPATING IN THE ACADEMY. FOR THE SAME CONSIDERATION, I AGREE TO FOREVER HOLD THE CITY AND SAID PERSONS HARMLESS FROM ANY SUCH LIABILITY, CLAIMS, DEMANDS, ACTIONS OR CAUSES OF ACTION. THE

TERMS HEREOF SHALL BE IN FULL FORCE AND EFFECT DURING THE PERIOD OF MY PARTICIPATION IN THE CITY OF SAINT CHARLES, CITIZEN POLICE ACADEMY.

Signature of Participant: _____ **Date:** _____

Witness: _____ **Date:** _____