



PRESERVATION AWARDS

Each year the City of Saint Charles Landmarks Preservation Board honors projects and people that have made outstanding contributions to the preservation of the City's historic character. The 2018-2019 awards will recognize individuals and groups for projects completed between January-December, 2018. The awards ceremony will be held in May 2019, during National Historic Preservation Month.

5 project categories are eligible for Preservation Awards:

Residential, Commercial, Publicly-Owned, Sensitive New In-fill and Personal Achievement

The award-winning projects will be selected based on the following:

- The historical and architectural significance for the property preserved by the project
- Sensitivity to the historic integrity of the building and its site; including streetscapes
- Preservation or replication of historic materials and quality of project craftsmanship
- Impact of the project on the preservation of the town's historic fabric, neighborhoods and resources
- The degree of difficulty of the project

**The project will also be evaluated using the Secretary of the Interior's Standards for Rehabilitation.*

To nominate a project, including your own, **or a person**, please submit the completed nomination form and supporting documentation no later than **12:00 p.m. Noon, on Friday, February 1, 2019 to:**

Landmarks Preservation Board
c/o City of Saint Charles
200 N. 2nd St. Suite 303
St. Charles, MO 63301
or by email: John.Boyer@stcharlescitymo.gov

All submitted materials become the property of the City of Saint Charles Landmarks Preservation Board and will not be returned.

For information on the City of Saint Charles Preservation Awards, or if you have questions regarding the nomination form, please contact the Board:

John.Boyer@stcharlescitymo.gov or 636-949-3222

Nomination Form
2018-2019 City of Saint Charles
Preservation Awards

For Projects Completed between January and December 2018

Please complete this form in its entirety. Additional pages may be attached as necessary.

Project Address _____

Name(s)/Mailing Address(es) of Current Property Owner(s) _____

Type of Project ___ Residential ___ Commercial ___ Publicly Owned
 ___ Sensitive New In-fill ___ Personal Achievement

Description of Achievement

Please attach a one page written description of the project achievement, including the nature of the project completed, the tasks required to complete it, and the contribution of the project to the preservation of Saint Charles' historic character.

Begin/End Dates of Project *(use building permit date, if available)* _____

Project Contributors

List the major contributors to the achievement of the project (e.g., owners, architect, contractors, and preservation consultants). Please include the mailing address for each contributor.

Supporting Documentation

Please submit two or more photographs illustrating the project's achievements. For restoration, rehabilitation and adaptive re-use projects, include "before and after" photos, if possible. Submit photos (JPG's) via email, with electronic submission, or on a CD, if mailing the nomination.

Name of Person Completing Nomination _____

Address/Zip Code _____ Phone _____

Relationship to project _____ E-mail _____

Please submit the completed form, with supporting documentation, to:

Landmarks Preservation Board, c/o City of Saint Charles

200 N. 2nd St. Suite 303 - St. Charles, MO 63301

or by email to: John.Boyer@stcharlescitymo.gov

Information must be received no later than 12:00 P.M. (Noon) on Friday, Feb. 1, 2019.

Awards will be presented in May 2018, during National Historic Preservation Month.