



St. Charles Police Department

City of Saint Charles, Missouri

1781 Zumbuhl Road, St. Charles, Missouri 63303
636-949-3300

PARADE PERMIT APPLICATION

Please complete this permit in its entirety and return it to the Traffic Division Supervisor for review. Upon approval, the signed permit will be returned to the Parade Chairperson and a copy will be retained in the files at the Police Department. Parade Chairperson should carry the approved permit during the event.

*All information must be received by the
Greater Saint Charles Convention & Visitors Bureau
At least 90 days prior to the event.*

PARADE CHAIRPERSON: _____

ADDRESS: _____ CITY: _____

STATE: _____ ZIP: _____ PHONE: _____ EMAIL ADDRESS: _____

ORGANIZATION NAME: _____

ADDRESS: _____ CITY: _____

PARADE INFORMATION:

DATE: _____ STAGING AREA AND TIME: _____

ROUTE: PLEASE ATTACH A MAP OF THE ROUTE AND WRITTEN TURN BY TURN DIRECTIONS.

START TIME: _____ END TIME: _____

WILL THE PARADE OCCUPY **ALL** OR **PART** OF THE STREET? (CIRCLE ONE)

APPROXIMATE NUMBER OF PARTICIPANTS: PEOPLE: _____ VEHICLES: _____ ANIMALS: _____

WHAT TYPE OF ANIMALS? _____

CELL PHONE NUMBER OF PARADE CHAIRPERSON THAT WILL BE ON SITE DURING EVENT: _____

POLICE DEPARTMENT:

APPROVED WITH NO STREET CLOSURE ROLLING STREET CLOSURES PARTIAL (LANE) CLOSURE

ON-DUTY OFFICER ASSISTANCE NO ASSISTANCE REQUIRED

APPROVED ON CONDITION THAT _____ OFF-DUTY OFFICER(S) IS/ARE HIRED BY THE ORGANIZATION TO ASSIST

AT THIS (THESE) LOCATION(S): CHAIRPERSON MUST CONTACT OFFICER IN CHARGE OF COORDINATING OFF-DUTY OFFICER(S). Contact

information will be provided. _____

APPROVED: _____ APPROVED: _____

(TRAFFIC SUPERVISOR)
DATE: _____

(CHIEF OF POLICE)
DATE: _____